



Invitation to bid:

AOS Ltd hereby invites competent companies to submit their best bids to supply end of year promotional materials.

More information regarding this tender is provided in detailed technical specifications.

Bids should be submitted to the address mentioned below not later than May 8th 2026, at 5pm late bids will not be considered.






This tender is open to all interested companies in the same field and bidders will be selected according to the fulfillment of the tender requirements e.g. complying with technical specifications and competitive price.

Bids will be submitted to the following email address: procurement@aos.rw and request for clarification will be made through the same email address.






Yours Sincerely,

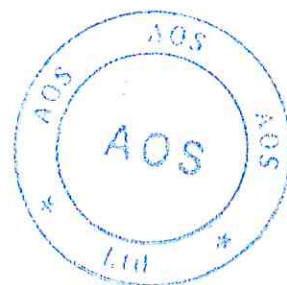
Byung Chul Kevin KOO
Chief Executive Officer
AOS Ltd



ITEM	SPECIFICATIONS	QUANTITY	MOCKUP
Notebook	Branded wood cover notebook	87	
Pen	Branded Wooden blue both executive and non-executive pens	87	
Umbrella	White or transparent (TBD) small and big branded umbrellas	100 small and 100 big	
Coffee Mugs	Branded Stainless steel, temperature-resistant, black, navy blue, and white mugs	200	
Ceramic Mugs	Branded Ceramic, white or black branded mugs	100	



Water bottle	Hydro Flask Water Bottle - Insulated Stainless Steel - Wide Straw Lid, Non Spill, Leakproof in 40 Oz AOS navy blue. branded with company logos or slogans	100	
	Cotton, polyester Polo t-shirts, black, and white Embroidery branded AOS	90	
Sleeveless Jackets	High-quality black sleeveless jackets Embroidery branded AOS	90	
Headphones	Sony WH-1000XM6 The Best Noise Canceling Wireless Headphones, HD NC Processor QN3, 12 Microphones, Adaptive NC Optimizer, Mastered by Engineers, Studio-Quality, 30-Hour Battery, Black, or navy blue and branded AOS.	87	
Laptop bags	15.6" Laptop black, or navy blue Bag with Handle, PU Waterproof Laptop Sleeve Case, Shockproof Computer Bag Compatible with 15" HP Dell Acer branded AOS.	90	



Key holder	Branded Cloud shape wooden (light wood color) key holder	300	
Gift bag	Black gift bag with a ribbon	300	

Note:

Bidders are required to present branded samples for each item above to prove their experience.

Note: the required branded samples may for other Institution not necessarily branded with AOS logo

Administrative documents required for submission:

- **Trade license**
- **Tax clearance certificate**
- **3 certificates of good completion of similar tenders executed from public institutions, NGO's or recognized companies.**

