



**Tender for Supply of AOS branded Materials**

<b>Staff in charge of the Acquisition</b>	Procurement@aos.rw
<b>Email Address of the Staff</b>	<a href="mailto:Procurement@aos.rw">Procurement@aos.rw</a>
<b>Acquiring Goods</b>	Supply of AOS Ltd Branded Materials
<b>Announced Date of the Tender</b>	4 <sup>th</sup> /4/2022
<b>Submission deadline</b>	19 <sup>th</sup> / 4/2022 @ 5PM local time.
<b>Introduction</b>	About us: AOS is a joint venture company between the Government of Rwanda and Korea Telecom (KT). The company provides datacenter services and implement ICT solutions for public and private institutions.  AOS would like to undertake a solicitation of bid proposal from different suppliers who are interested in providing the below mentioned goods.

**Letter of Invitation (LOI)**

AOS Ltd is inviting competent companies to bid for the above mentioned tender, your bidding documents to provide the Service should be sent to AOS Ltd via procurement emails mentioned above.

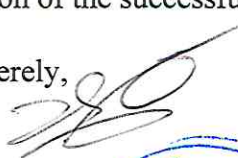
More details on the services are provided in the Terms of Reference.

The bidding document including technical and financial should be submitted not later **19<sup>th</sup>/4/ 2022 at 5pm, late bids will be rejected.**

This tendering request is open to all interested and competent companies in designing and branding field whether in the Rwanda or outside the country.

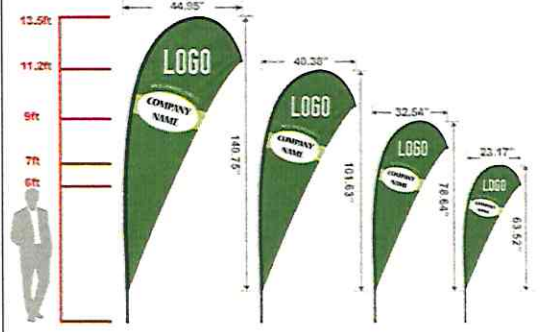




The selection of the successful bidder will base on meeting technical specifications and low cost



Yours sincerely,

  
Seong Woo KIM  
Chief Executive Officer  
AOS Ltd



**Detailed specifications for designing and production of branding materials.**

Items	Quantity / Pieces	Specifications	Appearance
Tear drops	2 Small 2 Medium 4 Large 4 Extra large	Double sided, Full Color Cross base	
Backwall display banner	2	8ft x 10ft Full color, Aluminum frame material, Water resistant	
Pop up display banner	10	Full color, double sided print, water resistant Width 1.7m x Height 0.9m	
Step up & Repeat	2	Full color Water resistant 8ft x 10ft	
Promotional Service Brochures	300	Full color Tri fold	

Items	Quantity / Pieces	Specifications	Appearance
AOS service brochure	300	Full color, Tri- fold	 A tri-fold brochure with a blue and white color scheme. The text includes 'AOS service', 'Check Your Brochure', and 'company'.
Company profile	300	20 pages each, Landscape, Full color Booklet	 A landscape-oriented booklet with a blue cover. The text on the cover includes 'Exeels Inc' and 'Company Profile'.

**Administrative documents required for this tender:**

- Trade license of the company
- Valid tax clearance certificate issued by RRA for local companies
- Samples for each of the above items branded to prove the quality of work the company has done
- Certificates of good completion letters of the similar service at least two from recognized private company or public institution
- List of references with their contacts

**Note: fail to comply with above requirement will be a basis for rejection.**